

BOARD OF SUPERVISORS

MINUTES

January 24, 2024

Supervisors in Attendance:

Mr. James M. Holland, Chair
Dr. Mark Miller, Vice Chair
Mr. James A. Ingle, Jr.
Ms. Jessica L. Schneider
Mr. Kevin P. Carroll

Dr. Joseph P. Casey
County Administrator

Mr. Holland called the retreat to order at 12:00 p.m. at Central Library.

Mr. John Thomas, consultant for DecideSmart, led discussions related to developing plans for target areas and board relationships, and Board members identified and discussed strategies and commitments for an effective partnership.

The Board recessed to Room 502 for their regularly scheduled afternoon session.

Mr. Holland called the meeting to order at 2:45 p.m. He noted Mr. Carroll would be absent from the afternoon session.

1. APPROVAL OF MINUTES

On motion of Mr. Ingle, seconded by Dr. Miller, the Board approved the minutes of December 6, 2023, and December 13, 2023, as submitted.

Ayes: Holland, Miller, Ingle and Schneider.
Nays: None.

2. REQUESTS TO POSTPONE AGENDA ITEMS AND ADDITIONS, DELETIONS OR CHANGES IN THE ORDER OF PRESENTATION

There were no requests to postpone agenda items and additions, deletions or changes in the order of presentation.

3. EVERYDAY EXCELLENCE

Dr. Casey recognized members of the Mental Health Support Services (MHSS) team, Ms. Chelsea Judson, Mr. David Meadows, Ms. Rocherra Richardson and Ms. Stephanie Williams, as the recipients of the Everyday Excellence Award for the work they did to help one local family deal with an unexpected crisis. Chesterfield resident Ms. Carolyn Clements spoke to the Board about the impact that staff members from MHSS had on her family following the sudden death of her brother-in-law and how the family would find care for his mentally disabled adult son.

Board members praised members of the MHSS team for their compassion and continued dedication to the citizens of Chesterfield County.

4. WORK SESSIONS

4.A. ELECTIONS PRIMARY UPDATE

Ms. Missy Vera, General Registrar and Director of Elections, provided an update to the Board of Supervisors relative to the upcoming presidential primary election.

(Note: The presentation can be found at the following link: <https://chesterfieldcova.portal.civicclerk.com/event/996/files/agenda/1784>)

4.B. CHILDCARE SERVICES UPDATE

Ms. Kiva Rogers, Executive Director, Social Services, Ms. Emily Ashley, Director, Community Engagement and Resources, and Ms. Megan Oneill, Executive Vice President and Chief Operating Officer at YMCA of Greater Richmond provided an update to the Board of Supervisors relative to childcare services.

(Note: The presentation can be found at the following link: <https://chesterfieldcova.portal.civicclerk.com/event/996/files/agenda/1784>)

4.C. FY2025 BUDGET UPDATE

Mr. Matt Harris provided information to the Board of Supervisors regarding a range of budget related topics which included: an update on real estate revaluation, a preview of the FY2025 operating budget, FY2025-FY2029 Capital Improvement Program, school enrollment and capacities, and an overview of the Superintendent's FY2025 budget proposal.

(Note: The presentation can be found at the following link: <https://chesterfieldcova.portal.civicclerk.com/event/996/files/agenda/1784>)

4.D. CONSENT AGENDA HIGHLIGHTS

Deputy County Administrator Clay Bowles updated the Board on various consent agenda highlights being proposed this evening which include items, 14.D.4. Approval and Appropriation of Virginia Department of Criminal Justice Services Operation Ceasefire Grant Funding for Commonwealth's Attorney's Office; 14.D.8.a. To Consider Code Amendment Relative to Public Notice; and 14.D.8.c. To Consider Amending Section 9-220 of the County Code to Modify and Renew the Route 1 and Hull Street Road Technology Zones.

5. REPORTS

5.A. DISTRICT IMPROVEMENT FUNDS (DIF) MONTHLY REPORT

The Board approved the Monthly Report on District Improvement Funds.

6. FIFTEEN-MINUTE CITIZEN COMMENT PERIOD ON UNSCHEDULED MATTERS

There were no requests to address the Board at this time.

7. CLOSED SESSION

- 7.A. 1) PURSUANT TO § 2.2-3711(A)(5), CODE OF VIRGINIA, 1950, AS AMENDED, TO DISCUSS OR CONSIDER PROSPECTIVE BUSINESSES OR INDUSTRIES OR THE EXPANSION OF EXISTING BUSINESSES OR INDUSTRIES WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESSES' OR INDUSTRIES' INTEREST IN LOCATING OR EXPANDING THEIR FACILITIES IN THE COMMUNITY, 2) PURSUANT TO § 2.2-3711(A)(3), CODE OF VIRGINIA, 1950, AS AMENDED, TO DISCUSS THE ACQUISITION BY THE COUNTY OF REAL ESTATE FOR A PUBLIC PURPOSE, OR THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION AND NEGOTIATING STRATEGY OF THE PUBLIC BODY, AND 3) PURSUANT TO § 2.2-3711(A)(29), CODE OF VIRGINIA, 1950, AS AMENDED, TO DISCUSS THE AWARD OF A PUBLIC CONTRACT INVOLVING THE EXPENDITURE OF PUBLIC FUNDS WHERE DISCUSSION IN OPEN SESSION WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY

On motion of Mr. Ingle, seconded by Dr. Miller, the Board went into closed session 1) Pursuant to § 2.2-3711(A)(5), Code of Virginia, 1950, as Amended, to Discuss or Consider Prospective Businesses or Industries or the Expansion of Existing Businesses or Industries Where no Previous Announcement has Been Made of the Businesses' or Industries' Interest in Locating or Expanding Their Facilities in the Community, 2) Pursuant to § 2.2-3711(A)(3), Code of Virginia, 1950, as Amended, to Discuss the Acquisition by the County of Real Estate for a Public Purpose, or the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect The Bargaining Position and Negotiating Strategy of the Public Body, and 3) Pursuant to § 2.2-3711(A)(29), Code of Virginia, 1950, as Amended, to Discuss the Award of a Public Contract Involving the Expenditure of Public Funds Where Discussion in Open Session Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body.

Ayes: Holland, Miller, Ingle and Schneider.

Nays: None.

Mr. Carroll joined the closed session.

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, the Board of Supervisors has this day adjourned into Closed Session in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act effective July 1, 1989 provides for certification that such Closed Session was conducted in conformity with law.

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors does hereby certify that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in Closed Session to which this certification applies, and ii) only such business matters were identified in the motion by which the Closed Session was convened were heard, discussed or considered by the Board. No member dissents from this certification.

Mr. Ingle: Aye.
Ms. Schneider: Aye.
Mr. Carroll: Aye.
Dr. Miller: Aye.
Mr. Holland: Aye.

8. RECESS FOR DINNER

On motion of Dr. Miller, seconded by Ms. Schneider, the Board recessed for dinner in Room 502.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

Reconvening:

9. INVOCATION

The Honorable Jim Holland, Dale District Supervisor, gave the invocation.

10. PLEDGE OF ALLEGIANCE

Deputy County Administrator Matt Harris led the Pledge of Allegiance.

11. COUNTY ADMINISTRATION UPDATE

11.A. RECOGNITION OF CHESTERFIELD PUBLIC SAFETY SERVICE ANIMALS

Chief Loy Senter, Sheriff Karl Leonard and Lt. Col. Dan Kelly recognized Chesterfield County public safety service dogs and their handlers who spoke to their tremendous responsibilities.

Dr. Casey also informed the Board of the passing of retired Chesterfield Police K9 Jeny, who was a dedicated member of the department from 2012 to 2018. He stated during her tenure, Jeny made significant contributions to the safety of the community through numerous drug arrests and gun seizures.

11.B. VIRGINIA STATE UNIVERSITY UPDATE

Dr. Makola Abdullah, president of Virginia State University, provided an update to the Board relative to the university's activities; enrollment statistics; concurrent high school programs; workforce development and marketing initiatives; strategic planning; and construction updates.

11.C. RECOGNITION OF VALOR AWARDS RECIPIENTS

Fire Chief Loy Senter and Lt. Col. Dan Kelly recognized the recipients of this year's Valor Awards, a signature regional event celebrating the selfless acts of the area's first responders. This year's event drew nearly 1,000 attendees and honored 28 first responders represented by Chesterfield Fire and EMS, Chesterfield Police, Henrico Police, Richmond Police, and Virginia State Police.

The following Chesterfield recipients were recognized:

Officer Hope Lane
Officer Robert Wagner
Firefighter Hunter Bowling
Firefighter Joshua Pruden
Lieutenant John Jacobson
Firefighter Sean Rupard
Firefighter Joseph Sims, III
Senior Officer Ian Cannaday
Corporal Sean Norman

11.D. INTRODUCTION OF BRIGHTPOINT COMMUNITY COLLEGE PRESIDENT

Dr. Casey introduced Dr. William "Bill" Fiege, newly appointed president of Brightpoint Community College who provided an annual update to the Board relative to the college's activities; enrollment statistics; concurrent high school programs; workforce development and marketing initiatives; and strategic planning.

11.E. STATE LEGISLATIVE UPDATE

Ms. Natalie Spillman, Intergovernmental Relations Administrator, provided the Board with a General Assembly update. She stated the General Assembly 2024 session convened on January 10th and noted many bills that have been introduced through both the House and Senate. She then reviewed several amendments as they pertain to the county.

Dr. Casey also recognized Ms. Spillman and congratulated her on completing the Sorensen Institute for Political Leadership's Political Leaders Program.

11.F. OTHER COUNTY ADMINISTRATION UPDATES

- Dr. Casey introduced Sheriff Karl Leonard recognized HARP Program Manager Bailey Hilliard who has been selected as a Fulbright Specialist. He stated the Fulbright Specialist Program is a unique opportunity for academics and established professionals to engage in project-based exchanges at host institutions across the globe.
- Sheriff Leonard announced Grammy-nominated musician Jelly Roll delivered an emotional testimony before Congress earlier this month about the fentanyl crisis. He stated during the singer's testimony, Senator Mark Warner inquired about Jelly Roll's recent visit to Chesterfield jail and spoke highly of the HARP program and Sheriff Leonard.
- Dr. Casey provided an update relative to the Christmas Mother program. He stated roughly 180 volunteers contributed over 960 hours of volunteer time, many of the volunteers being county employees.

12. BOARD MEMBER REPORTS

Mr. Ingle announced he attended two events which included the GRTC ribbon cutting ceremony and the MLK Service Awards at Chester YMCA on January 15.

Ms. Schneider announced she attended the Commonwealth Prayer Breakfast on January 10.

Mr. Carroll announced he attended two events which included the Fire Recruit School Graduation on December 15 and the VSU MLK Day of Service on January 15.

Dr. Miller announced he attended several events which included a Community Conversations meeting on January 11 and January 18 and the AM Davis Elementary School groundbreaking event on January 19.

Mr. Holland announced he attended several events which included the Three Kings Celebration on January 6, a National Ovation Honoring L. Douglas Wilder on January 17, two Community Conversations on January 17 and January 22, and the Childcare Resource and Education Workshop on January 27.

13. RESOLUTIONS AND SPECIAL RECOGNITIONS

13.A. RECOGNITION OF 2023 MY CHESTERFIELD ACADEMY GRADUATES

Ms. Dalila Medrano, Multicultural Engagement Coordinator of Citizen Information and Resources, provided details of My Chesterfield Academy. She stated Chesterfield County, in partnership with the Asian and Latino Solidarity Alliance of Central Virginia hosts My Chesterfield Academy, a great 7-month program that empowers residents, particularly those from

multicultural communities, to understand and navigate the county and other community resources. Today, 17 graduates from 15 different countries were recognized and congratulated. She then introduced Ms. Russell Alvarez to talk about his experience in the academy.

13.B. RESOLUTION RECOGNIZING MS. ABHA SHARMA, UTILITIES DEPARTMENT, UPON HER RETIREMENT

Mr. George Hayes introduced Ms. Abha Sharma, who was present to accept the resolution.

On motion of Mr. Holland, seconded by Mr. Carroll, the Board adopted the following resolution:

WHEREAS, Ms. Abha Sharma will retire from the Chesterfield County Utilities Department on January 1, 2024, after providing over 36 years of quality service to the residents of Chesterfield County; and

WHEREAS, Ms. Sharma has faithfully served the county in the creation of the Utilities Department's industrial pretreatment program; and

WHEREAS, Ms. Sharma is referenced in the Environmental Protection Agency's Guidance Manual for her pilot plant studies that established the county's local limits on industrial discharges; and

WHEREAS, Ms. Sharma lead the industrial pretreatment program to be recognized by the Environmental Protection Agency's First Place National Pretreatment Excellence Award, being nominated in 1994 and winning in 1997 and 2002; and

WHEREAS, Ms. Sharma created a hauled waste permitting program in 2012 that has grown to include 135 permitted vehicles in 2023, which resulted in tremendous cost recovery for the county; and

WHEREAS, Ms. Sharma developed and implemented a Nutrient Cost Recovery Program in 2012 that proactively encouraged reduced nutrient loads to the county's wastewater treatment plants and ultimately the Chesapeake Bay; and

WHEREAS, Ms. Sharma served as a Board Member, and as the President, of the Virginia Water Environmental Association (VWEA), receiving the Arthur Sidney Bedell Award in 2014 for her organizational activities; and

WHEREAS, Ms. Sharma organized and led the METRO 6 Community, as well as, other Counties in the State to address local regulations of concern such as dental regulations to prevent mercury and silver discharge; and

WHEREAS, Ms. Sharma won a 2022 National Association of County (NACo) award for implementing a successful Fats, Oil, and Grease Program that was protective of the wastewater collection system and treatment plants; and

WHEREAS, Ms. Sharma has presented and published professional papers, receiving numerous letters of commendation, thanks and appreciation for services rendered at national, state and local level; and

WHEREAS, Ms. Sharma has provided the Chesterfield County Utilities Department with many years of loyal and dedicated service; and

WHEREAS, Chesterfield County and the Board of Supervisors will miss Ms. Sharma's diligent service.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 24th day of January 2024, publicly recognizes Ms. Abha Sharma and extends on behalf of its members and the residents of Chesterfield County, appreciation for her service to the county, congratulations upon her retirement, and best wishes for a long and happy retirement.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Ms. Sharma, and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

Mr. Holland presented an executed resolution to Ms. Sharma, expressed appreciation for her valuable service and contributions to the county, and wished her a happy retirement.

Dr. Casey presented Ms. Sharma with an engraved brick, expressed appreciation for her exceptional and faithful service to the county, and wished her well in her retirement.

Ms. Sharma thanked the Board of Supervisors for the special recognition and kind sentiments.

A standing ovation followed.

**13.C. RESOLUTION RECOGNIZING FIREFIGHTER DAVID M. FELTS,
FIRE AND EMERGENCY MEDICAL SERVICE DEPARTMENT, UPON
HIS RETIREMENT**

Chief Loy Senter introduced Mr. David M. Felts, who was present to accept the resolution.

On motion of Mr. Holland, seconded by Dr. Miller, the Board adopted the following resolution:

WHEREAS, Firefighter David M. Felts Jr. retired from the Chesterfield County Fire and Emergency Medical Services Department, on December 31, 2023; and

WHEREAS, Firefighter Felts completed Recruit School #27 and has faithfully served Chesterfield County for twenty-five years in various assignments as a firefighter at the Chester,

Bensley, Bon Air, Matoaca, Dutch Gap, Swift Creek, Centralia, Winterpock, and Courthouse Road Fire and EMS Stations; and

WHEREAS, Firefighter Felts served as an Advanced Life Support Provider beginning in 1999; and

WHEREAS, Firefighter Felts served as a member of the Chesterfield County Fire and EMS Technical Rescue Team beginning in 2008; and

WHEREAS, Firefighter Felts was awarded a Unit Lifesave Award for his involvement in the successful outcome of a resident suffering a cardiac arrest on May 10, 2015.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 24th day of January 2024, publicly recognizes the contributions of Firefighter David M. Felts Jr., expresses the appreciation of all residents for his service to the county, and extends their appreciation for his dedicated service and their congratulations upon his retirement.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Firefighter Felts, and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

Mr. Holland presented an executed resolution to Mr. Felts, expressed appreciation for his valuable service and contributions to the county, and wished him a happy retirement.

Dr. Casey presented Mr. Felts with an engraved brick, expressed appreciation for his exceptional and faithful service to the county, and wished him well in her retirement.

Mr. Felts thanked the Board of Supervisors for the special recognition and kind sentiments.

A standing ovation followed.

14. NEW BUSINESS

14.A. REQUEST TO QUITCLAIM A PORTION OF A SEWER EASEMENT AND PORTION OF A TEMPORARY CONSTRUCTION EASEMENT ACROSS THE PROPERTY OWNED BY DEER HILL PLACE, LLC

Mr. Ingle stated he would need to abstain from voting due to a conflict of interest.

On motion of Mr. Carroll, seconded by Ms. Schneider, the Board approved the request to quitclaim a portion of a sewer easement and portion of a temporary construction easement across the property owned by Deer Hill Place, LLC.

Ayes: Holland, Miller, Schneider and Carroll.
Nays: None.
Abstain: Ingle.

14.B. SET PUBLIC HEARING TO CONSIDER CONVEYANCE OF COUNTY PROPERTY AT 8610 PERRYMONT ROAD

Mr. Ingle stated he would need to abstain from voting due to a conflict of interest.

On motion of Mr. Carroll, seconded by Ms. Schneider, the Board set February 21, 2024, as the date to hold a public hearing to consider conveyance of county property at 8610 Perrymont Road.

Ayes: Holland, Miller, Schneider and Carroll.
Nays: None.
Abstain: Ingle.

14.C. APPOINTMENTS

14.C.1. COMMUNITY POLICY MANAGEMENT TEAM

On motion of Dr. Miller, seconded by Mr. Ingle, the Board nominated/appointed Ms. LaWanda Dunn to serve on the Community Policy and Management Team, whose term is effective immediately and expires December 31, 2024.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.C.2. BOARD OF BUILDING AND FIRE CODE APPEALS

On motion of Ms. Schneider, seconded by Dr. Miller, the Board nominated/appointed Mr. Bryon Wall to serve on the Board of Building and Fire Code Appeals, whose term is effective immediately and expires October 31, 2026.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.C.3. CRATER PLANNING DISTRICT COMMISSION

On motion of Dr. Miller, seconded by Mr. Ingle, the Board nominated/appointed Ms. Natalie Spillman to serve on the Crater Planning District Commission, whose term is effective immediately and expires December 31, 2027.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.C.4. PARKS AND RECREATION ADVISORY COMMISSION

On motion of Mr. Carroll, seconded by Ms. Schneider, the Board nominated/reappointed/appointed the following individuals to serve on the Parks and Recreation Advisory Commission, whose terms are effective immediately and expire December 31, 2027:

<u>NAME</u>	<u>DISTRICT</u>
Mr. Stephen Lock	Clover Hill
Mr. Rueben Turner	Dale
Ms. Alyssa Kovach	Dale
Mr. Raymond Marsh	Matoaca
Mr. William Pipp	Matoaca

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.C.5. PLANRVA

On motion of Ms. Schneider, seconded by Mr. Carroll, the Board nominated/appointed Mr. Frank Petroski (Midlothian District Planning Commissioner) to serve on PlanRVA, whose term is effective immediately and expires December 31, 2027.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.C.6. CAPITAL REGION AIRPORT COMMISSION

On motion of Mr. Carroll, seconded by Mr. Ingle, the Board nominated/appointed Dr. Mark Miller to serve on the Capital Region Airport Commission, whose term is effective immediately and expires December 31, 2027.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D. CONSENT ITEMS (14.D.1. - 14.D.8.c.)

14.D.1. ADOPTION OF RESOLUTIONS

14.D.1.a. RESOLUTION RECOGNIZING FIREFIGHTER CHRISTINE M. WOLZ, FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT, UPON HER RETIREMENT

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, Firefighter Christine M. Wolz retired from the Fire and Emergency Medical Services Department, Chesterfield County, on January 1, 2024; and

WHEREAS, Firefighter Wolz completed Recruit School #35 and has faithfully served Chesterfield County for twenty years in various assignments as a firefighter at the Dale, Manchester, Midlothian, Bon Air, and Winterpock Fire and EMS Stations; and acting Lieutenant at the Buford, Winterpock, and Bon Air Fire and EMS Stations; and

WHEREAS, Firefighter Wolz received her Firefighter Specialist qualification in 2012; and

WHEREAS, Firefighter Wolz worked part time in the Planning Division for seven years; and

WHEREAS, Firefighter Wolz attended the National Fire Academy for the National Fire Incident Reporting System: Program Manager course; and

WHEREAS, Firefighter Wolz served as a Fire Records Management System superuser; and

WHEREAS, Firefighter Wolz served as the designer and operator of Command Sim scenarios; and

WHEREAS, Firefighter Wolz served as a member of the Uniform Workgroup in 2009; and

WHEREAS, Firefighter Wolz was awarded a Lifesave Award for her involvement in the successful outcome of a patient burned in a structure fire on October 7, 2008; and

WHEREAS, Firefighter Wolz was awarded a Unit Citation for her involvement in the successful outcome of a multi-family dwelling structure fire with residents trapped on October 7, 2008; and

WHEREAS, Firefighter Wolz was awarded a Unit Citation for her involvement in the successful outcome of a patient suffering cardiac arrest on June 23, 2012; and

WHEREAS, Firefighter Wolz was awarded a Unit Citation for her involvement in the successful outcome of a patient suffering cardiac arrest on March 23, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes the valuable contributions of Firefighter Christine M. Wolz, expresses the appreciation of all residents for her service to the county, and extends appreciation for her dedicated service and congratulations upon her retirement.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

**14.D.1.b. RESOLUTION RECOGNIZING CAPTAIN WARREN B. KEENUM,
FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT,
UPON HIS RETIREMENT**

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, Captain Warren B. Keenum retired from the Chesterfield County Fire and Emergency Medical Services Department, on December 1, 2023; and

WHEREAS, Captain Keenum completed Recruit School #20 and has faithfully served the county for thirty-four years in various assignments at the Chester, Bensley, Ettrick, Centralia, Dutch Gap, Matoaca, Dale, Winterpock, and Buford Fire and EMS stations and served as a Fire Lieutenant in the Training and Safety Division; and

WHEREAS, Captain Keenum served as a Nationally Registered Paramedic beginning in 1994; and

WHEREAS, Captain Keenum served as a member of the Volunteer/Career Integration Work Group; and

WHEREAS, Captain Keenum served as a member of the Chesterfield County Fire and EMS Technical Rescue Team from 1996 to 2020; and

WHEREAS, Captain Keenum served as a member of the Chesterfield County Fire and EMS Swift Water Rescue Group from 2016 to 2020; and

WHEREAS, Captain Keenum was awarded a Unit Citation for his involvement in the successful outcome of a patient with a compound fracture after falling from a tree on October 5, 1994; and

WHEREAS, Captain Keenum was awarded an EMS Unit Citation for his involvement in the successful outcome of the extrication and rescue of a patient trapped in a vehicle that struck a tree on March 25, 1995; and

WHEREAS, Captain Keenum was awarded an EMS Unit Citation for his involvement in the successful outcome of a patient trapped in a vehicle due to a head-on collision on May 14, 1999; and

WHEREAS, Captain Keenum was awarded an EMS Lifesave for his involvement in the successful outcome of a patient suffering cardiac arrest on May 21, 2001; and

WHEREAS, Captain Keenum was awarded a Lifesave Award for his involvement in the successful outcome of three residents who was swept downstream by swift moving water during Tropical Storm Gaston on August 30, 2004; and

WHEREAS, Captain Keenum was awarded an EMS Unit Citation for his involvement in the successful outcome of 10-year-old hanging victim on April 28, 2002; and

WHEREAS, Captain Keenum was awarded a Unit Citation for his involvement in the successful outcome of a resident trapped in a vehicle fire due to a motor vehicle accident on Centralia Road on March 2, 2007; and

WHEREAS, Captain Keenum was awarded a Unit Lifesave for his involvement in the successful outcome of a patient suffering cardiac arrest on October 24, 2015; and

WHEREAS, Captain Keenum was awarded a Unit Lifesave for his involvement in the successful outcome of extricating a patient from a vehicle involved in an accident with significant intrusion into the passenger compartment at Courthouse and Belmont Roads on September 14, 2019.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the contributions of Captain Warren B. Keenum, expresses the appreciation of all residents for his service to the county, and extends their appreciation for his dedicated service and their congratulations upon his retirement.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.1.c. RESOLUTION RECOGNIZING CORPORAL CLAUDE L. KENDALL, JR., POLICE DEPARTMENT, UPON HIS RETIREMENT

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, Corporal Claude L. Kendall, Jr. retired from the Chesterfield County Police Department on January 1, 2024, after providing over 21 years of quality service to the residents of Chesterfield County; and

WHEREAS, Corporal Kendall began his career with the Chesterfield Police Department as a pre-certified Senior Police Officer with seven years of previous law enforcement experience and faithfully served the county as a Master Police Officer, Career Police Officer and Corporal; and

WHEREAS, Corporal Kendall also served during his tenure as a School Resource Officer, Firearms Instructor, Defensive Tactics Instructor, Patrol Rifle Instructor, Patrol K9 Handler, Taser Instructor, General Instructor and Desk Officer, and achieved flight instrument rating as a pilot with the Metro-Richmond Aviation Unit; and

WHEREAS, Corporal Kendall earned a Life-Saving Award for actions he took upon encountering an individual reportedly shot in the chest, checking for a pulse, trying to converse with the victim and applying pressure to a large wound on the individual's arm, keeping the victim stable until rescue personnel arrived; and

WHEREAS, Corporal Kendall was presented with another Life-Saving award for actions when responding to a call for an individual in full cardiac arrest and not breathing, administering CPR while questioning family members whether the victim used drugs, and using that knowledge to determine that this was an overdose situation requiring the administration of Narcan which soon after resulted in the victim regaining consciousness; and

WHEREAS, Corporal Kendall received a Unit Citation as a member of the Special Enforcement Team for the high intensity proactive crime patrols in the county's highest crime areas that resulted in significant downward trends in street robberies and other assorted crimes in the county; and

WHEREAS, Corporal Kendall was presented with an Achievement Award for actions working with other members of the training team during the pandemic to re-engineer in-person training for transition to virtual, to keep three Recruit Basic academies, two Service Aide academies, and one Pre-Certified Officer academy fully operational with the addition of innovative safety protocols, and to re-envision how to accomplish fitness training, firearms training and driving training with the added safety protocols; and

WHEREAS, Corporal Kendall utilized his strong interpersonal skills in establishing and maintaining very effective relationships with staff and students during nearly 10 years as a School Resource Officer that resulted in him

being requested by school staff to be a mentor to several of the more disadvantaged students; and

WHEREAS, Corporal Kendall is recognized for his strong work ethic, his teamwork and his communications and human relations skills, all of which he has utilized within the Police Department and in assisting residents of Chesterfield County during his career; and

WHEREAS, Corporal Kendall has received numerous letters of commendation, thanks and appreciation from supervisors and residents for services rendered; and

WHEREAS, Corporal Kendall has provided the Chesterfield County Police Department with many years of loyal and dedicated service; and

WHEREAS, Chesterfield County and the Board of Supervisors will miss Corporal Kendall's diligent service.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors publicly recognizes Corporal Claude L. Kendall, Jr. and extends on behalf of its members and the residents of Chesterfield County, appreciation for his service to the county, congratulations upon his retirement, and best wishes for a long and happy retirement.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.1.d. RESOLUTION RECOGNIZING MRS. ALJAWANA SMITH, SENIOR CUSTOMER SERVICE REPRESENTATIVE, DEPARTMENT OF HUMAN RESOURCES, UPON HER RETIREMENT

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, Mrs. Aljawana N. Smith will retire from the Chesterfield County Department of Human Resources on February 1, 2024, after faithfully serving the County of Chesterfield and its employees for 20 years; and

WHEREAS, Aljawana Smith began employment with Chesterfield County in 2004 as a Senior Office Assistant for the Department of Mental Health Support Services where she was commended for her high level of customer service and positive attitude; and

WHEREAS, Mrs. Smith transferred to the Department of Human Resources at the Chesterfield Employee Medical Center (EMC) in May 2007, when the EMC was founded, to serve as its first Customer Service Representative; and

WHEREAS, Mrs. Smith has provided over 16 years of dedicated service as the face of the EMC and has been a key member in its success; and

WHEREAS, Mrs. Smith created and improved numerous processes that positively impacted and contributed to the mission, strategic goals and objectives of the EMC; and

WHEREAS, Mrs. Smith has been recognized for her commitment to excellence in customer service on numerous occasions and for going above and beyond to provide assistance to her teammates, departments and employees whenever needed; and

WHEREAS, more than anything else, Mrs. Smith has been a committed and talented Senior Customer Service Representative, loyal friend to many, a loving mother and devoted wife, whose patience, kindness and knowledge endures and leaves a legacy for us in the county; and

WHEREAS, the Department of Human Resources and Employee Medical Center are very happy for Mrs. Smith and wishes her all the best during her retirement.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes Mrs. Aljawana N. Smith for her many contributions, expresses appreciation on behalf of all county and schools employees for her dedicated service and extends congratulations upon her retirement.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

14.D.1.e. RESOLUTION AUTHORIZING THE GENERAL REGISTRAR AND DIRECTOR OF ELECTIONS OF CHESTERFIELD COUNTY TO FILE AN APPLICATION WITH THE STATE BOARD OF ELECTIONS FOR A WAIVER TO ADMINISTER SPLIT VOTING PRECINCTS

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, Section 24.2-307 of the Code of Virginia, 1950, as amended, requires each voting precinct in the County of Chesterfield to be wholly contained within a single congressional district, Senate district, House of Delegates district, and magisterial district;

WHEREAS, Section 24.2-307 of the Code of Virginia, 1950, as amended, further provides that the Board of Supervisors may request the State Board of Elections to grant a waiver from the above-stated requirement if a congressional, Senate, or House of Delegates district splits a voting precinct and the Board is unable to establish a precinct containing at least 100 registered voters that is wholly contained within a single congressional district, Senate district, House of Delegates district, and magisterial district;

WHEREAS, the State's redistricting of congressional districts split the following existing voting precincts in the County:

1) Genito Voting Precinct (402) - split by Congressional Districts 1 and 4

2) Clover Hill Voting Precinct (412) - split by Congressional Districts 1 and 4

WHEREAS, the portions of the Genito Voting Precinct and Clover Hill Voting Precinct that are split by the State's congressional redistricting cannot be merged into adjacent precincts without creating new splits between election districts; and

WHEREAS, the number of registered voters in the portions of the Genito Voting Precinct and Clover Hill Voting Precinct that are split by the State's congressional redistricting is less than 100.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby authorize the General Registrar and Director of Elections of Chesterfield County to submit a request for a waiver from the State Board of Elections pursuant to Section 24.2-307 of the Code of Virginia, 1950, as amended, to administer the split precincts listed above for all elections held in 2024.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.2. REAL PROPERTY REQUESTS

14.D.2.a. ACCEPTANCE OF PARCELS OF LAND

14.D.2.a.1. ACCEPTANCE OF PARCELS OF LAND ADJACENT TO ELKHARDT ROAD AND STARLIGHT LANE FROM IGLESIA DE CRISTO MIEL, INC.

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board accepted the conveyance of two parcels of land containing a total of 0.071 acres adjacent to Elkhardt Road and Starlight Lane from Iglesia De Cristo Miel, Inc. and authorized the County Administrator to execute the deed.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.2.a.2. ACCEPTANCE OF A PARCEL OF LAND EXTENDING NORTHWARD FROM EXISTING HAMMOCK CREEK DRIVE FROM 6801 WOOLRIDGE ROAD - MOSELEY LP

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board accepted the conveyance of a parcel of land containing 0.856 acres extending northward from existing Hammock Creek Drive from 6801 Woolridge Road - Moseley LP and authorized the County Administrator to execute the deed.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.2.b. CONVEYANCE OF EASEMENTS

14.D.2.b.1. DESIGNATION OF A PARCEL OF LAND, AND A SLOPE AND DRAINAGE EASEMENT FOR VDOT MAINTENANCE FOR THE BAILEY BRIDGE ROAD CONNECTOR PROJECT

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board approved designation of a parcel of land containing 0.939 acres, and a slope and drainage easement for VDOT maintenance for the Bailey Bridge Connector Project.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.2.b. REQUESTS TO QUITCLAIM

14.D.2.b.1. REQUEST TO QUITCLAIM PORTIONS OF DRAINAGE EASEMENTS (PRIVATE) ACROSS THE PROPERTY OWNED BY REBKEE PARTNERS LONAS III, LLC

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board authorized the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to quitclaim portions of drainage easements (private) across the property owned by Rebkee Partners Lonas III, LLC.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.3. ACCEPTANCE OF STATE ROADS

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board adopted the following resolution:

WHEREAS, the streets described below are shown on a plat recorded in the Clerk's Office of the Circuit Court of Chesterfield County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that this Board requests the Virginia Department of Transportation to add the streets described below to the secondary system of state highways, pursuant to Sections 33.2-705 and 33.2-334, Code of Virginia, and the Department's Subdivision Street Requirements.

AND, BE IT FURTHER RESOLVED, that this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage.

AND, BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

**Project/Subdivision: Watkins Centre Apartments - Phase 2,
East West Road**
**Type Change to the Secondary System of State Highways:
Additions**
Reason for Change: New Subdivision Streets
Pursuant to Code of Virginia Statute: §33.2-705, 33.2-334

Street Name and/or Route Number

- **East West Road, State Route Number 7645**
From: 0.34 miles southeast of Watkins Centre Parkway,
(Route 7225)
To: 0.38 miles southeast of Watkins Centre Parkway,
(Route 7225), a distance of 0.04 miles
Recordation Reference: Plat Book 12198, Page 293
Right of Way width (feet) = 90
- **East West Road, State Route Number 7645**
From: 0.38 miles southeast of Watkins Centre Parkway,
(Route 7225)
To: 0.42 miles southeast of Watkins Centre Parkway,
(Route 7225), a distance of 0.04 miles
Recordation Reference: Plat Book 12198, Page 293
Right of Way width (feet) = 90
- **East West Road, State Route Number 7645**
From: 0.42 miles southeast of Watkins Centre Parkway,
(Route 7225)
To: 0.46 miles southeast of Watkins Centre Parkway,
(Route 7225), a distance of 0.04 miles
Recordation Reference: Plat Book 12198, Page 293
Right of Way width (feet) = 90
- **East West Road, State Route Number 7645**
From: 0.46 miles southeast of Watkins Centre Parkway,
(Route 7225)
To: 0.50 miles southeast of Watkins Centre Parkway,
(Route 7225), a distance of 0.04 miles
Recordation Reference: Plat Book 12198, Page 293
Right of Way width (feet) = 90

And, further, the Board adopted the following resolution:

WHEREAS, the streets described below are shown on a plat recorded in the Clerk's Office of the Circuit Court of Chesterfield County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that this Board requests the Virginia Department of Transportation to add the streets described below to the secondary system of state highways, pursuant to Sections 33.2-705 and 33.2-334, Code of Virginia, and the Department's Subdivision Street Requirements.

AND, BE IT FURTHER RESOLVED, that this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage.

AND, BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Project/Subdivision: Bexley East Section 2

Type Change to the Secondary System of State Highways: Additions

Reason for Change: New Subdivision Streets

Pursuant to Code of Virginia Statute: §33.2-705, 33.2-334

Street Name and/or Route Number

- **Broadstone Crossing, State Route Number 8533**
From: Rams Crossing, (Route 3156)
To: Broadstone Court, (Route 8534), a distance of 0.06 miles
Recordation Reference: Plat Book 256, Page 61
Right of Way width (feet) = 50
- **Broadstone Court, State Route Number 8534**
From: Broadstone Crossing, (Route 8533)
To: The cul-de-sac, a distance of 0.05 miles
Recordation Reference: Plat Book 256, Page 61
Right of Way width (feet) = 40
- **Broadstone Court, State Route Number 8534**
From: Broadstone Crossing, (Route 8533)
To: The end-of-maintenance, a distance of 0.02 miles
Recordation Reference: Plat Book 256, Page 61
Right of Way width (feet) = 40
- **Rams Crossing Place, State Route Number 8535**
From: Rams Crossing, (Route 3156)
To: The cul-de-sac, a distance of 0.04 miles
Recordation Reference: Plat Book 256, Page 61
Right of Way width (feet) = 50

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

14.D.4. APPROVAL AND APPROPRIATION OF VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES OPERATION CEASEFIRE GRANT FUNDING FOR COMMONWEALTH'S ATTORNEY'S OFFICE

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board approved the appropriation of Virginia Department of Criminal Justice Services Operation Ceasefire grant funding for Commonwealth's Attorney's Office.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

14.D.5. AUTHORIZE USE OF DISTRICT ENHANCEMENT CAPITAL IMPROVEMENT FUNDS (DECIF)

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board authorized the use of District Enhancement Capital Improvement Funds, including authorization to advertise and award construction contracts and change orders, up to the full amount budgeted for each project, and execution of any agreements necessary to complete the projects.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.6. AUTHORIZATION TO PROCEED WITH TRANSPORTATION PROJECTS

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board took the following actions:

1. Authorized the County Administrator to enter into the customary VDOT/County agreements/contracts, permits/mitigation agreements, and surety agreements, acceptable to the County Attorney; and,
2. Authorized the County Administrator to proceed/continue with the design and right-of-way acquisition, including the advertisement of an eminent domain public hearing if necessary, and to accept the conveyance of right-of-way and easements that are required; and,
3. Authorized the Chair of the Board of Supervisors and County Administrator to execute easement agreements for relocation of utilities; and,
4. Authorized the Director of Purchasing to proceed with the advertisement for a construction contract.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.7. APPROVAL OF FOURTH AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE COUNTY ADMINISTRATOR

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board approved the Fourth Amendment to the County Administrator's Employment Agreement. (A copy of the agreement is filed with the papers of this Board.)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

14.D.8. SET PUBLIC HEARING

14.D.8.a. TO CONSIDER CODE AMENDMENT RELATIVE TO PUBLIC NOTICE

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board set a public hearing for the February 21, 2024, regularly

scheduled Board of Supervisors meeting to consider a code amendment relative to public notice.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

14.D.8.b. TO CONSIDER AMENDING COUNTY CODE SECTION 16-31 TO INCREASE THE PROCESSING FEE FOR APPLICATIONS TO VACATE A STREET, ALLEY, ROAD, EASEMENT, PUBLIC WAY, PLAT OR PORTION THEREOF PURSUANT TO CODE OF VIRGINIA SECTION 15.2-2271 OR SECTION 15.2-2272

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board set a public hearing for the February 21, 2024, regularly scheduled Board of Supervisors meeting to consider amending County Code Section 16-31 to increase the processing fee for applications to vacate a street, alley, road, easement, public way, plat or portion thereof pursuant to Code of Virginia Section 15.2-2271 or Section 15.2-2272.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

14.D.8.c. TO CONSIDER AMENDING SECTION 9-220 OF THE COUNTY CODE TO MODIFY AND RENEW THE ROUTE 1 AND HULL STREET ROAD TECHNOLOGY ZONES

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board set a public hearing for the February 21, 2024, regularly scheduled Board of Supervisors meeting to consider amending Section 9-220 of the County Code to modify and renew the Route 1 and Hull Street Road technology zones.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

15. FIFTEEN-MINUTE CITIZEN COMMENT PERIOD ON UNSCHEDULED MATTERS

Ms. Martha Reichardt expressed concerns relative to an issue that occurred at her child's school.

Mr. Greg Allen expressed concerns relative to the Board's three-minute time period for citizen comments.

16. DEFERRED ITEMS FROM PREVIOUS MEETINGS

22SN0032

In Clover Hill Magisterial District, Rountrey Phase 5 is a request to rezone from Agricultural (A) to Residential (R-12) with conditional use to allow recreational neighborhood facilities, conditional use planned development to permit exceptions to ordinance requirements and/or development standards, and relief to street access to permit more than 50 lots on a single public road, and amendment of zoning district

map on 51.11 acres known as 3101 Otterdale Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Suburban Residential I use (Maximum of 2 dwellings per acre). Tax ID 715-690-1939.

Ms. Hall introduced Case 22SN0032. She stated the applicant is requesting a deferral until the Board's regularly scheduled March 13, 2024, meeting.

Mr. Holland called for public comment on the deferral request.

There being no one to speak to the deferral, the public hearing was closed.

On motion of Ms. Schneider, seconded by Mr. Carroll, the Board deferred Case 22SN0032 until their March 13, 2024, regularly scheduled meeting.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

23SN0046

In Midlothian Magisterial District, Professional Road Rehabilitation Treatment Facility is a request to amend zoning approval (Case 78SN0160) relative to permitted uses plus conditional use to permit conditional use to permit a substance use disorder treatment facility plus conditional use planned development for exceptions to ordinance requirements and amendment of zoning district map in an Agricultural (A) District on 0.79 acre known as 2529 Professional Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Corporate Office use. Tax ID 758-718-7997.

Ms. Hall introduced Case 23SN0046. She stated Dr. Miller is requesting a deferral until the Board's regularly scheduled March 13, 2024, meeting.

Mr. Holland called for public comment on the deferral request.

There being no one to speak to the deferral request, the public hearing was closed.

On motion of Dr. Miller, seconded by Mr. Ingle, the Board deferred Case 23SN0046 until their March 13, 2024, regularly scheduled meeting.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

23SN0067

In Midlothian Magisterial District, Cogger Parking Setback Reduction is a request for conditional use planned development to permit exceptions to parking setback requirements and

amendment of zoning district map in a Corporate Office (O-2) District on 5.79 acres known as 601 Turner Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Regional Mixed Use. Tax ID 763-704-1556.

Ms. Hall introduced Case 23SN0067. She stated Dr. Miller is requesting a deferral until the Board's regularly scheduled March 13, 2024, meeting.

Mr. Holland called for public comment on the deferral request.

There being no one to speak to the deferral request, the public hearing was closed.

On motion of Dr. Miller, seconded by Mr. Holland, the Board deferred Case 23SN0067 until their March 13, 2024, regularly scheduled meeting.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

**17. REQUESTS FOR MANUFACTURED HOME PERMITS AND REZONING
PLACED ON THE CONSENT AGENDA**

Ms. Hall stated for each case on the consent agenda, staff has received written confirmation from the applicants that they agree with the conditions being imposed and all proffers are offered in compliance with state law.

23SN0002

In Bermuda Magisterial District, Hooper Kubota is a request to rezone from General Industrial (I-2) to General Industrial (I-2) with a conditional use to permit farm equipment, implement and machinery sales, repair and rental plus conditional use planned development to permit exceptions to ordinance requirements and amendment of zoning district map on 6.33 acres known as 1500 West Hundred Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Community Mixed Use. Tax IDs 806-653-1868 and 4471.

Ms. Hall introduced Case 23SN0002. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

Mr. Dean Hawkins, representing the applicant, requested approval of the request.

There being no one else to speak to the issue, the public hearing was closed.

On motion of Mr. Ingle, seconded by Dr. Miller, the Board approved Case 23SN0002, subject to the following proffered conditions:

1. Master Plan. The Textual Statement, dated November 30, 2023, as well as the Conceptual Plan, titled "Conceptual Plan- Hooper Kubota", dated 5 July 2022, with a current revision date of 25 October 2023, prepared by Dean E. Hawkins, ASLA, shall be considered the Master Plan. (P)
2. Uses. In addition to the General Industrial (I-2) uses permitted by-right or with restrictions, the following conditional uses shall be permitted on the Property:
 - a. Outdoor display;
 - b. Farm equipment, implement and machinery sales, repair and rental uses; and
 - i. Any service or repair of farm equipment, implement and machinery shall occur inside a building.
 - c. Utility trailer, sales, repair and service.
 - i. Any service or repair of utility trailers shall occur inside a building. (P)
3. Improvements. Building, parking and drive aisle improvements associated with the 1) farm equipment, implement and machinery sales, repair and rental uses and 2) utility trailer sales, repair and service uses shall be limited to those improvements depicted on the Master Plan. (P)
4. Outdoor Product Display. Outdoor product display areas shall be limited to the area behind the existing security fence and proposed ornamental fencing along Route 10, as shown on the Conceptual Plan. Only new equipment shall be displayed in these areas. The display areas shall be maintained in an orderly manner as it relates to the layout of products on display. The display of equipment shall be located on a graveled or hardscaped surface, delineated with timbers where gravel is used. Any area that uses low-level plantings shall be protected with timbers or another suitable border. The exact design and treatment of the display shall be subject to plan approval. (P)
5. Outside Storage. Outside storage shall only be permitted on the Property in the area delineated as "Product Delivery/Assembly" on the Conceptual Plan. (P)
6. Landscaping & Ornamental Fence Installation. The proposed landscaping and ornamental fencing shown on the conceptual plan shall be installed within one (1) year of zoning approval, subject to plan approval. (P)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

23SN0011

In Dale Magisterial District, Farmer Road Frontage Reduction is a request for conditional use planned development to permit exceptions to ordinance requirements in part for reduced road frontage and amendment of zoning district map in an Agricultural (A) District on 54.54 acres known as 4913 Newbys Bridge Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Suburban Residential II use (2 to 4 dwellings per acre). Tax ID 761-683-3874.

Ms. Hall introduced Case 23SN0011. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Holland, seconded by Dr. Miller, the Board approved Case 23SN0011, subject to the following conditions:

1. Lot Count: No more than two (2) lots shall be permitted on the subject property. (P)
2. Road Frontage: The minimum road frontage for the subject property shall be 137 feet. (P)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

23SN0017

In Bermuda Magisterial District, RBHA Rezoning is a request to rezone from Residential (R-7) to Neighborhood Office (O-1) plus conditional use planned development for exceptions to ordinance requirements and amendment of zoning district map on 1.2 acres known as 12208 Parker Lane and 3101 West Hundred Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Office/Residential Mixed Use and Residential: 2.5 units/acre or less uses. Tax IDs 795-655-7505 and 7920.

Ms. Hall introduced Case 23SN0017. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Ingle, seconded by Ms. Schneider, the Board approved Case 23SN0017, subject to the following proffered conditions:

1. Master Plan. The Master Plan for the Development of the Property shall consist of the following:

A. The Textual Statement dated November 21, 2023.

2. Access. There shall be no direct vehicular access to/from West Hundred Road (Route 10) to the property (Tax ID 795655792000000 (3101 West Hundred Road))

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

23SN0045

In Bermuda Magisterial District, Chester YMCA Addition is a request for conditional use planned development to permit exceptions to ordinance requirements pertaining in part to parking requirements and amendment of zoning district map in Agricultural (A) and Residential (R-7) Districts on 22.03 acres known as 3011 West Hundred Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Office/Residential Mixed use within the Chester Plan. Tax ID 796-654-1461.

Ms. Hall introduced Case 23SN0045. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Ingle stated he would abstain from the vote due to a conflict of interest.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Carroll, seconded by Ms. Schneider, the Board approved Case 23SN0045, subject to the following conditions:

1. The site shall be developed in general accordance with the proposed Site Plan, entitled "Chester YMCA", dated 8/24/2022 with the planned addition not to exceed 7,900 square feet.

Ayes: Holland, Miller, Schneider and Carroll.

Nays: None.

Abstain: Ingle.

23SN0079

In Dale Magisterial District, A Little Wedding Garden is a request for conditional use to permit a business (special events) incidental to a dwelling in a Residential (R-9) District on 0.26 acres known as 9903 Husting Court. Density

will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Suburban Residential II use (2 to 4 dwellings per acre). Tax ID 773-661-2495.

Ms. Hall introduced Case 23SN0079. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Holland, seconded by Mr. Carroll, the Board approved Case 23SN0079, subject to the following conditions:

1. Non-Transferable Ownership. This Conditional Use approval shall be granted to and for Stephen Louderback & Cecelia LePage, exclusively, and shall not be transferable nor run with the land. (P)
2. Use Limitation. This Conditional Use approval shall be for the operation of a business (wedding ceremonies) with assembly, incidental to a dwelling. The use shall be limited to activities within the 552 square foot enclosed porch and 4,500 square foot rear yard, as depicted on the site plan on Exhibit A. (P)
3. Hours of Operation. Hours of operation shall be limited to Monday through Saturday, from 10 a.m. to 8 p.m. (P)
4. Expansion of Use. No new buildings/structures shall be permitted to accommodate this use, unless otherwise required by code to accommodate handicapped accessibility. (P)
5. Employees. No employees, other than the applicants, shall be permitted to work on the premises. (P)
6. Group Assembly. No more than ten (10) attendees shall be on the premises at any one time. (P)
7. Signage. No signs shall be permitted to identify this use. (P)
8. Parking. No more than five (5) vehicles, other than the applicants' vehicles, shall be parked on the premises at any one time for the purpose of attending activities. Parking for these vehicles shall be restricted to the area designated on the site plan on Exhibit A. (P)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

23SN0099

In Matoaca Magisterial District, Reed Horses is a request for conditional use to permit farm use with up to six horses and amendment of zoning district map in a Residential (R-15) District on 1.48 acres known as 8701 Turnerville Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Suburban Residential II use (2 to 4 dwellings per acre). Tax ID 735-669-0653.

Ms. Hall introduced Case 23SN0099. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Carroll, seconded by Ms. Schneider, the Board approved Case 23SN0099, subject to the following conditions:

1. Use. This conditional use approval shall be for a farm use, which shall be limited to the keeping of six (6) horses, the types of which are as specified here within:
 - a. Miniature Horse (4)
 - b. Riding Pony (2)

The permitted number of each type of horse shall be limited to the horses that resided on the Property as of the date of approval. Nothing contained herein shall prohibit the keeping of common household pets on the property as otherwise permitted under applicable ordinances. (P)

2. Non-Transferable Ownership. This Conditional Use approval shall be granted to and for Theresa and Gilbert Reed and/or any legal children of Theresa Reed aged eighteen (18) years or order, exclusively, and shall not be transferable nor run with the land. (P)
3. Concept Plan. The keeping of horses shall be limited to the existing fenced area with shelter, as depicted on the site plan on Exhibit A. (P)
4. Animal Waste. All areas associated with the keeping of horses shall be cleaned and made free of waste on a regular basis. Waste shall be disposed of in an appropriate container that is periodically removed from the site. In addition, the property owner shall No commercial activity, such as the breeding or sale of animals, shall be permitted in conjunction with this employ a means of eliminating any odor problems and propagation of insects. (P)
5. Commercial Activity. No commercial activity, such as the breeding or sale of animals, shall be permitted in conjunction with this use. (P)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

23SN0102

In Matoaca Magisterial District, VSU Athletic Booster Club is a request for conditional use to permit a non-profit civic, social and fraternal club and lodge for Virginia State University Athletic Booster Club and amendment of zoning district map in a Residential (R-7) District on 0.55 acre known as 21001 Second Avenue. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Institutional use. Tax ID 796-612-2206.

Ms. Hall introduced Case 23SN0102. She stated staff received no comments on the case, and the Planning Commission and staff recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Carroll, seconded by Mr. Ingle, the Board approved Case 23SN0102, subject to the following conditions:

1. Use Limitation. This Conditional Use is to permit non-profit civic, social and fraternal clubs and lodges exclusively. (P)
2. Elevation. The property shall be developed in general compliance with the building elevation entitled "Elevation A, AVA by Mitchell Homes" as shown in Exhibit A. (P)
3. Public Utilities. The public water and wastewater systems shall be used. (U)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.
Nays: None.

23SN0103

In Clover Hill Magisterial District, Beard Second Dwelling is a request for conditional use to permit a second dwelling and amendment of zoning district map in an Agricultural (A) District on 5.4 acres known as 1301 South Providence Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Suburban Residential II use (2 to 4 dwellings per acre). Tax ID 756-699-0413.

Ms. Hall introduced Case 23SN0103. She stated staff received no comments on the case, and the Planning Commission and staff

recommended approval, subject to the conditions in the staff report.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Ms. Schneider, seconded by Mr. Ingle, the Board approved Case 23SN0103, subject to the following conditions:

1. Occupancy. Occupancy of the second dwelling unit shall be limited to: the occupants of the principal dwelling unit, individuals related to them by blood, marriage, adoption, or guardianship, foster children, personal guests, and household employees. (P)
2. Deed Restriction. For the purpose of providing record notice, prior to the issuance of a certificate of occupancy for the second dwelling unit, a deed restriction shall be recorded setting forth the limitation in Condition 1. The deed book and page number of such restriction and a copy of the restriction as recorded shall be submitted to the Planning Department. (P)
3. Water Connection. Should the property be legally subdivided in the future, the owner shall establish separate water connections to each dwelling unit, subject to the review and approval of the Utilities Department. The owner shall be responsible for all costs to establish the new water connection, including payment of water connection fees in effect at the time service is initiated. (U)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

23SN0049

In Dale Magisterial District, Chavez Sewer Connection Exception is a request for an exception to Section 18-60 of the Utility Ordinance for connection to the public wastewater system and amendment of zoning district map in a Residential (R-7) District on 0.91 acre known as 5601 Qualla Road. Density will be controlled by zoning conditions or ordinance standards. The Comprehensive Plan suggests the property is appropriate for Suburban Residential II use (2 to 4 dwellings per acre). Tax ID 747-676-6511.

Mr. Harold Ellis introduced Case 23SN0049. He stated subdivision of the subject property is planned from one lot into two lots. He further stated one lot of 0.528 acre will include the applicant's existing residence, and the second of 0.400 acre will be sold for construction of a new residence. He stated the property is located within a mandatory water and wastewater connection area, necessitating this request for an exception to the sewer connection requirement. He further

stated as proposed, both the existing lot as well as the new lot will be served by individual septic system and county water will serve both lots.

Mr. George Hayes, Director of the Utilities Department, stated the department does not support the wastewater connection request, as there are no physical conflicts or system capacity limitations that would make the extension unfeasible. He further stated public water is directly available to the request property, but public wastewater is not. He noted a conceptual cost estimate for an extension is approximately \$152,000. He also noted if this exception is approved by the Board, the applicant will have to submit application through the Subdivision process to successfully subdivide this property.

Discussion and questions ensued relative to the proposal and service districts.

Mr. Holland called for public comment.

Mr. Chavez, the applicant, urged the Board to approve the request.

There being no one else to speak to the issue, the public hearing was closed.

On motion of Mr. Holland, seconded by Mr. Carroll, the Board approved Case 23SN0049, subject to the following conditions:

1. Utilities Condition: A ten (10) foot wide temporary construction easement shall be shown on the subdivision plat, adjacent to an existing eight (8) foot public utility easement along the eastern property line of the proposed "Lot 2" as generally shown on Exhibit A and dedicated with recordation of the subdivision plat. (U)

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

18. ZONING AND MOBILE HOME DISCUSSION CASES

There were no zoning and/or mobile discussion cases at this time.

19. PUBLIC HEARINGS

19.A. TO CONSIDER AN ORDINANCE TO AMEND COUNTY CODE SECTION 7-3 (PRECINCT BOUNDARIES AND POLLING PLACES) TO CHANGE POLLING PLACE LOCATION FOR MIDLOTHIAN NORTH VOTING PRECINCT (518)

Mr. Mincks stated this date and time has been advertised for the Board to consider an ordinance to amend County Code Section 7-3 (precinct boundaries and polling places) to change polling place location for Midlothian North Voting Precinct.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Ingle, seconded by Dr. Miller, the Board adopted the following ordinance:

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING SECTION 7.3 RELATING TO PRECINCT BOUNDARIES AND POLLING PLACES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Section 7.3 of the Code of the County of Chesterfield, 1997, as amended, is amended as follows:

Sec. 7-3. - Precinct boundaries and polling places.

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Midlothian North Voting Precinct (518):

Beginning at the point where the center line of Winterfield Road (State Route 714) intersects the boundary line between the County of Chesterfield and the County of Powhatan; thence southwestwardly along said boundary line to its intersection with the center line of Route 288; thence southwardly along said line to its intersection with the center line of U.S. Route 60 (Midlothian Turnpike); thence eastward along said line to its intersection with the Southern Railroad right-of-way; thence eastwardly along the center line of said right-of-way to its intersection with Winterfield Road (State Route 714); thence northwardly along the center line of Winterfield Road (State Route 714) to its intersection with the boundary line between the County of Chesterfield and the County of Powhatan, the point and place of beginning.

The voting place for Midlothian North Voting Precinct shall be Midlothian High School, 401 Charter Colony Parkway.

(2) That this ordinance shall become effective immediately upon satisfaction of the requirements of Section 24.2-129 of the Code of Virginia.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

19.B. TO CONSIDER LICENSE AGREEMENT WITH EVENTMAKERS USA FOR 2024 CHESTERFIELD AFTER HOURS CONCERT SERIES

Mr. Harris stated this date and time has been advertised for the Board to consider a license agreement with EventMakers USA for 2024 Chesterfield After Hours Concert Series. He further stated major terms remain the same in the proposed 2024 license agreement; however, some minor details have changed from previous agreements. He stated amendments to the 2024 license agreement include a change in cost structure, site maintenance specifications, and additional marketing assets back to SV&E. Additionally, he stated it was also decided that River City

zoning case, which states a 50 db limit of amplified sound at the nearest property line, supersede any contractual mention between the county and Event Makers.

Mr. Holland called for public comment.

There being no one to speak to the issue, the public hearing was closed.

On motion of Mr. Ingle, seconded by Dr. Miller, the Board approved a license agreement with EventMakers USA to hold concerts at River City Sportsplex beginning after January 25, 2024, and ending no later than October 15, 2024.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

20. FIFTEEN-MINUTE CITIZEN COMMENT PERIOD ON UNSCHEDULED MATTERS

There were no requests to address the Board at this time.

21. ADJOURNMENT

On motion of Mr. Carroll, seconded by Ms. Schneider, the Board adjourned at 9:00 p.m. until the RRTPO meeting on February 1, 2024, at 9:30 a.m. to then adjourn to PlanRVA meeting on February 8, 2024, at 9:30, to then adjourn to the regular Board of Supervisors meeting on February 21, 2024, at 2:00 p.m.

Ayes: Holland, Miller, Ingle, Schneider and Carroll.

Nays: None.

Joseph P. Casey
County Administrator

James M. Holland
Chairman